

D.L. 210

CERTIFICATE OF REGISTRATION OF SOCIETIES
(ACT XXI OF 1860)

No. 78 of 1970-71

I hereby certify that SARVHITKARI EDUCATIONAL
SOCIETY, CHANDIGARH

has this day been registered under the societies Registration Act (XXI of 1860) and as amended by Punjab Amendment Act 1957.

Given under my hand at Chandigarh this 23rd day of NOV

One thousand Nine Hundred & Seventy.

Fee Rs. 50/-

Sh. Surinder
Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec. School
Principal

sd/-
Registrar of Firms & Societies
U. T., Chandigarh

REGISTRAR OF FIRMS & SOCIETIES
CHANDIGARH.

CONTENT

1. The Memorandum of the Association	3
2. Rules & Regulations	7
3. Powers and Functions of the office Bearers	9
4. District Committee	11
5. Appointments	12
6. Leave Service & Transfer Rules	12
7. Termination of the Service & Disciplinary Action.	13
8. Dissolution of Society.	13
9. Amendments	13

Sd/-
Registrar of Firms & Societies
U. T., Chandigarh

THE MEMORANDUM OF THE ASSOCIATION

1. The name of the association shall be the Sarvhitkari Educational Society, Punjab, Chandigarh in English and Sarvhitkari Shiksha/Sikhia Samiti in Hindi/Punjabi.
2. (a) The Society shall have its head office at Chandigarh and administrative office at Jalandhar.
(b) Society is an affiliate of Vidya Bharti Akhil Bhartiya Shiksha Sanshan and Vidya Bharti Uttar Kshetra. It will implement shiksha riti niti and other suggestions, directions given by Vidya Bharti Akhil Bhartiya Shiksha Sanshan. Members of society, karyakarta, members of school managements, teachers and students will take part in meetings, workshops, competitions and training camps held by Vidya Bharti Akhil Bhartiya Shiksha Sanshan/ Vidya Bharati Uttar Kshetra for the development of education.
3. The aims and objectives of the Society shall be:
 - (a) (i) To establish, run, maintain, manage, develop and finance charitable educational institutions for the benefit of society especially weaker sections without distinction of caste, creed and religion. It will also establish, run hostels for needy students and sanskar kendras in rural, slums/down trodden bastis of urban areas of the state for children of weaker sections of the society who do not go to any educational institution or study in any other institute, for imparting elementary education and bhartiya sanskars free of cost.
(ii) To expand education and to inculcate sanskars in society. It is also our aim to co-operate in the expansion of literacy and education in urban, rural, vanvasi, girivasi and far off places of our country. Accordingly for this purpose and keeping in view the national need for this, society will make necessary efforts.

Sh. Surinder
Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec. School

Principa

- (b) To impart instructions on healthy & realistic lines by paying special attention to the integrated development of the students.
 - (c) To instil a deep sense of nationalism and personal and social morality based on our culture and national heritage among the students so as to produce healthy and bright citizens free from unnecessary prejudices and complexes.
 - (d) To equip the students with such basic practical knowledge as will help them to lead a cleaner personal life & to develop a sense of self reliance in the matter of handling various types of household appliances and equipments. Emphasis will be laid on physical health strength yoga and practical water training, specially for environment protection and water conservation.
 - (e) To develop the qualities of leadership and brotherhood among the students.
 - (f) To receive and give donations in cash or kind from individuals or associations for the purpose of carrying out the aims and objectives of the society.
 - (g) To diffuse useful knowledge and promote & publish literature consistent with the national heritage and thus conducive to the welfare of humanity as a whole.
4. The management of the affairs of the society is entrusted in accordance with the rules & regulations of the society to the Executive committee of which the founder members are:

Sr.No.	Name & Address	Designation	Signature
1.	Sh. Harish Bhanot Special Correspondent The Hindustan Times 520/16C, Chandigarh	Chairman (Dead)	
2.	Sh. Ram Murti Aggarwal Principal B.S.H. Arya High School Sohana 3347, Sector 21-D, Chandigarh	Manager (dead)	

Signature
Registrar of Firms & Societies
U. T., Chandigarh

3.	Sh. M. B. Mahajan (Retd. Principal) D.A.V. Higher Sec. School, Headmaster, Sarvhitkari Model High School, Sec-15C Chandigarh	Secretary (dead)	
4.	Sh. Parkash Anand (Asstt. Editor) The Tribune Chandigarh	Member	
5.	Sh. Hitabhilashi, Ex M.L.C., President, Municipal Committee, Budhladha, 2104, Sec 21-C, Chandigarh	Member (Dead)	
6.	Sh. Prem Sagar Jain, Prem Medical Hall, Sec-15, Chandigarh	Member (Dead)	
7.	Major (Retd.) Gian Singh 39, Sec 9-A, Chandigarh	Member (Dead)	
8.	Mr. Satish Girotra, Development Officer Northern Region, United Commercial Bank, 1114, Sec 8-C, Chandigarh	Member	
9.	Sh. Ram Gopal Kapila, Industrialist Jagadhari	Member (dead)	
10.	Sh. Baldev Jaitely, Manager, Chandigarh Office, Member The Hindustan Samachar News Sec-22, Chandigarh	Member	
11.	Sh. D.P. Behal, Businessman Sec-16, Chandigarh	Member	

Signature
Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec School
Principal

The Executive committee shall remain in office for 3 years.

5. We, the several persons, whose names and addresses and hereunder subscribed are desirous of being formed into a society in pursuance of this memorandum of society.

Sr.No.	Name & Address	Designation	Signature
1.	Sh. Harish Bhanot Special Correspondent The Hindustan Times 520/16C, Chandigarh	Chairman (Dead)	
2.	Sh. Ram Murti Aggarwal Principal B.S.H. Anya High School, Sohana 3347, Sector 21-D, Chandigarh	Manager (dead)	
3.	Sh. M.R. Mahajan (Retd. Principal) D.A.V. Higher Sec. School, Headmaster, Sarvhitkari Model High School, Sec-15C, Chandigarh	Secretary (dead)	
4.	Sh. Parkash Anand (Asstt. Editor) The Tribune Chandigarh	Member	
5.	Sh. Hitabhilashi, Ex M.L.C., President, Municipal Committee, Budhladha, 2104, Sec 21-C, Chandigarh	Member (Dead)	
6.	Sh. Prem Sagar Jain, Prem Medical Hall, Sec-15, Chandigarh	Member (Dead)	

7.	Major (Retd.) Gian Singh 39, Sec 9-A, Chandigarh	Member (Dead)	
8.	Mr. Satish Girotra, Development Officer Northern Region, United Commercial Bank, 1114, Sec 8-C, Chandigarh	Member	
9.	Sh. Itam Gopal Kapila Industrialist, Jagadhari	Member (dead)	
10.	Sh. Baldev Jaitely, Manager, Chandigarh Office, Member The Hindustan Samachar News Sec-22, Chandigarh	Member	
11.	Sh. D.P. Behal, Businessman, Sec-15, Chandigarh	Member	

6. RULES & REGULATIONS

Membership

1. The general house of society will consist of

(a) Executive Committee

* Founder Members will always be considered a part of executive committee.

(b) President & Manager of Sanchalit/Affiliated Vidya Mandir.

1 (C) Principals of various schools and others not exceeding 100.

Add clause 1(D) under Rule 6 -

(D) Zila Samiti President and Secretary will be ex-officio members.

2. The Executive committee may, where ever necessary or whenever the committee deems fit, admit new members who subscribe to the aims, and objectives of the society.

Registrar of Firms & Societies
U. T., Chandigarh

Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec. School

Principal

3. Any member wishing to resign may do so by making an application, which shall be placed before the executive committee for disposal. The decision of the executive committee shall be final.
4. The Executive committee shall have power to remove any member, whose conduct or action is not conducive to or is contrary to the aims and objectives of the society. The quorum of the Executive Committee shall be 2/5 of the total membership of the Executive Committee. The decision of the executive committee shall be final.

Management

5. (a) The General house shall be the supreme authority of the society whose decision on the matters coming under its purview shall be final.
(b) General House shall function through an executive committee, which shall be comprised of the President, office bearers and executive members.
Persons suggested by Vidya Bharti Akhil Bhartiya Shiksha Sansthan/Vidya Bharti Uttar Kshetra will be nominated members of the executive committee.
6. The General Meeting of the general house shall be held at least once in a year. The quorum of such meetings shall be 1/5 of the total members. The following business shall be transacted there:
(a) To elect President after every 3 years beginning from election to be held during the year 2006.
(b) To adopt the annual report and to pass annual budget and to consider the accounts.
(c) To consider any other business laid before it.
7. Notice of every General meeting shall state the time and place thereof and the business to be transacted thereat and such notice shall be sent to each individual member by post or by hand not less than 15 days before the date of meeting. In case of an emergent general meeting a 7 clear

days notice shall be required. All matters shall be decided by the majority vote.

8. A special meeting of the general house shall be convened on an application signed by at least 1/3 of total members. Submitted to the General Secretary.
9. The Execution committee meetings shall be held **thrice** a year. The general house may frame such rules + regulations as may be necessary for the smooth and efficient conduct of the affairs of the society and its institutions and may amend the same accordingly.
10. The Executive committee may delegate its powers to purchase/sell/mortgage properties from/to Govt./Semi Govt./Private Agency/any individual or any other source to a sub committee/managing committee of the school run by the society, any office bearer of the society/managing committee but such delegated power shall be meant only for the specific purpose.

7. POWERS AND FUNCTION OF THE OFFICE BEARERS

A) President

- i) The President will preside over all the meetings of the general house and the executive committee & will exercise general supervision.
- (ii) President will nominate four Vice-Presidents, Vibhag Palak, One General Secy, Four Secy., One Finance Secy. and other executive members in consultation with Organising Secy who will be nominated by Vidya Bharti. Maximum members of the executive including office bearers shall be up to 51.
- (iii) He/She will also nominate patron (s) and margdarshaks to the society in consultation with the executive Committee.
- (iv) President will nominate managing committee of school directly run by society. He can also dissolve the managing committee of a school directly run by society in

Registrar of Firms & Societies
U. T., Chandigarh

8 *(Handwritten)*
Surinder Kumar Gupta
Saryhitkari Vidya Mandir
Sen Sec School

Principa

the interest of School/Society. He will also nominate zila samiti.

(v) In interview,

(i) For the appointment of Principal, the President/General Secretary is authorised to form the panel.

(ii) For the appointment of teaching and non-teaching staff, the panel of Principals, Manager/President or representative of school will shortlist the candidates and this list to be sent to Prant Samiti to finalize the name. However In case of their absence Zila Samiti President/Secretary is compulsory.

B) Vice President

- i) In the absence of President, he will preside over the meetings of the general body and the executive committee.
- ii) In the event of the post of President falling vacant due to any reason/eventuality, he will discharge the duties and functions of the President.

C) General Secretary

- i) He will convene the meetings of the general body and the executive committee in consultation with the President.
- ii) He will maintain the records of every meeting of the general house and the executive committee & will issue circulars.
- iii) He will be responsible for maintaining all the records of the society pertaining to office and property.
- iv) He will conduct and sign all correspondence on behalf of the society.
- v) The General Secretary inherits the powers from the executive committee to further delegate financial powers to sanction expenditure to the office bearers of society.
- vi) The society may sue or be sued in the name of the General Secretary.

D) Organising Secretary

- i) He will plan and organize training camps for the educational, physical and moral development of the teachers.
- ii) He will plan and organize various activities for the educational, physical and moral development of the students.
- iii) He will conduct the survey of the opening of new schools in consultation with zonal/district secretaries.
- iv) He will be the guiding force for the proper and smooth functioning of the zonal and district committees.
- v) He will co-ordinate with the local/Vibhags / district secretaries for the proper and uniform development of the schools.
- vi) In the discharge of his functions, he will convene the meeting of zonal/district secretaries and head of the institutions at least twice a year.

E) Secy/Joint Secretary

He will assist the General Secretary in the discharge of his functions.

F) Finance Secretary

- i) He will prepare the annual budget and the balance sheet of the society and place it before the general body for consideration and approval.
- ii) He will pass the salary and the other expenditure incurred by the society in accordance with the budget allotment.
- iii) He will call for the information regarding the income and expenditure from the heads of the institutions directly run by the society and make arrangements for the internal audit, if necessary.
- iv) He will maintain all the account books of the society.

G) Vibhag Sachiv

Registrar of Firms & Societies
U. T., Chandigarh

Almond
Sunder Kumar Gupta
Vibhagkari Vidya Mandir
Sen Sec School

Principal

- committee and shall be operated as per decision of the executive committee.
- ii) The new office bearers shall be notified to the bank(s) by the general secretary under proper seal of the society immediately after a charge has taken place.
 - iii) The accounts of the school shall be operated jointly by one of the signatories, authorized by the school & a member nominated by the society)
 - iv) The society may take loan from any financial institution for implementation of its aims and objectives with the approval of the Executive Committee.
 - v) The Executive Committee may authorize Management committees of Sanchalit/affiliated schools or any of its member/members to raise loan from financial institutions for betterment of its institute.
 - vi) Society shall pay to Vidya Bharti Akhil Bhartiya Shiksha Sansthan affiliation fee and Kendransh/Kshetransh annually as fixed by Vidya Bharti Akhil Bhartiya Shiksha Sansthan/Vidya Bharti Uttar Kshetra respectively from time to time.

10. APPOINTMENTS

- i) All appointments in the office of the society made by general secretary in consultation with the Chairman.
- ii) All other staff (teaching & non teaching of the schools directly run by the society shall be appointed by their respective managing committees.
- iii) The President/General Secretary will appoint the Principals of the schools run by the society on the recommendation of selection committee constituted under service rules of society as amended from time to time.

11. LEAVE SERVICE & TRANSFER RULES

- i) Executive committee shall frame service, Leave and Transfer rules for the employees of the society & the employees of the schools directly run/affiliated by the

society.

- ii) Executive committee shall also frame rules for the provident fund & other retirement benefits for the employees of the society or institutions directly run by the society.

12. TERMINATION OF THE SERVICE & DISCIPLINARY ACTION.

- i) Disciplinary action and termination of the service of any employee of the society and the heads of the institution run by the society will be determined by the general secretary as per the service rules framed by the society from time to time. In case of any dispute, the matter should be referred to the executive committee for the final decision.
- ii) Disciplinary action and termination of the service of any employee other than the heads of the institution of the school directly run by the society will be determined by the managing committee of the respective schools as per the service rules framed by the society from time to time. In case of any dispute, the matter should be referred to the executive committee for the final decision.

13. DISSOLUTION OF SOCIETY.

- i) The Society cannot be dissolved unless 3/5 of the members of the general house vote in favour of such dissolution. In case dissolution is approved, thereafter clearing all outstanding debts and liabilities, balance property (both moveable & immovable) will be transferred to the institution(s) which runs according to aims & objectives of the society as mentioned in society's constitution, under no circumstances assets be distributed amongst members of society.

14. AMENDMENTS

Amendments to the constitution shall be carried out by the general house with the 2/3rd majority of those present and

sd/
Registrar of Firms & Societies
U. T., Chandigarh

Prand
Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec. School

Principa

voting and also members of the managing committee declare that the above is a true copy of the rules and regulations adopted by the Sarvhitkari Educational Society managing committee Chandigarh.
We the eleven members whose signatures and addresses are set forth-

Sr.No.	Name & Address	Designation	Signature
1.	Sh. Harish Bhanot Special Correspondent The Hindustan Times 520/16C, Chandigarh	Chairman (Dead)	
2.	Sh. Ram Murti Aggarwal Principal B.S.H. Arya High School, Sohana 3347, Sector 21-D, Chandigarh	Manager (dead)	
3.	Sh. M.R. Mahajan (Retd. Principal) D.A.V. Heigher Sec. School Headmaster Sarvhitkari Model High School, Sec-15C, Chandigarh	Secretary (dead)	
4.	Sh. Parkash Anand (Asst. Editor) The Tribune Chandigarh	Member	
5.	Sh. Hitabhilashi, Ex M.L.C, President, Municipal Committee, Budhladha, 2104, Sec 21-C, Chandigarh	Member (Dead)	
6.	Sh. Prem Sagar Jain, Prem Medical Hall, Sec-15, Chandigarh	Member (Dead)	
7.	Major (Retd.) Gian Singh 39, Sec 9-A, Chandigarh	Member (Dead)	

14

Chand
Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec. School

Principa:

8.	Mr. Satish Grotra, Development Officer Northern Region, United Commercial Bank, 1114, Sec B-C, Chandigarh	Member	
9.	Sh. Ram Gopal Kapita Industrialist Jagadhari	Member (dead)	
10.	Sh. Baldev Jaitely, Manager, Chandigarh Office, Member The Hindustan Samachar News Sec-22, Chandigarh	Member	
11.	Sh. D.P. Behal Businessman Sec-16, Chandigarh	Member	

Attested to be true copy

Sd-
Chairman/General Secretary
Sarvhitkari Educational
Society (Regd.)
Chandigarh

Sd-
Chairman
(Ram Murti Aggarwal)
Sarvhitkari Educational
Society (Regd.)
Chandigarh

Certified to be true copy
Sd-
Registrar of Firms & Societies
U.T. Chandigarh

Sd/
Registrar of Firms & Societies
U. T., Chandigarh

15

हमारा लक्ष्य

इस प्रकार की राष्ट्रीय शिक्षा प्रणाली का विकास करना है जिसके द्वारा ऐसी युवा पीढ़ी का निर्माण हो सके जो हिन्दुत्वनिष्ठ एवं राष्ट्रभक्ति से ओत-प्रोत हो, शारीरिक, प्राणिक, मानसिक, बौद्धिक एवं आध्यात्मिक दृष्टि से पूर्ण विकसित हो तथा जो जीवन की वर्तमान चुनौतियों का सामना सफलतापूर्वक कर सके और उसका जीवन ग्रामों, वनों, गिरिकन्दराओं एवं झुग्गी झोपड़ियों में निवास करने वाले दीन-दुःखी अभावग्रस्त अपने बान्धवों को सामाजिक कुरीतियों, शोषण एवं अन्याय से मुक्त करारकर राष्ट्र जीवन को समरस, सुसम्पन्न एवं सुसंस्कृत बनाने के लिए समर्पित हो।

Registrar of Firms & Societies
U. T., Chandigarh

Sh. Surinder Kumar Gupta
Sarvhitkari Vidya Mandir
Sen Sec School

Principal



संविधान

THE MEMORANDUM OF THE ASSOCIATION

सर्वहितकारी शिक्षा समिति (पंजी) पंजाब

पंजीकृत कार्यालय

श्री कुलवन्त राए सर्वहितकारी विद्या मन्दिर, नजदीक पिनो मार्किट, सैक्टर 43-थी, चंडीगढ़

प्रशासनिक कार्यालय

गुरु गोविन्द सिंह ऐवन्यू, वाईपास रोड, जालन्धर शहर। फोन : 0181-2421199

ईमेल : ses.jld@gmail.com